

Starter Guide

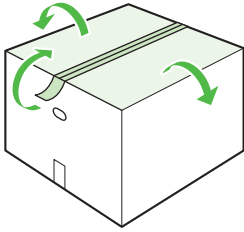
**Please read this guide before operating this product.
After you finish reading this guide, store it in a safe place for future
reference.**



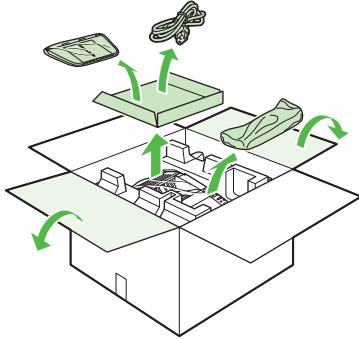
Unpacking the Machine

Remove all shipping tape and packing material from the machine.

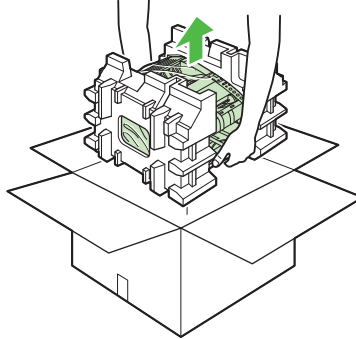
1



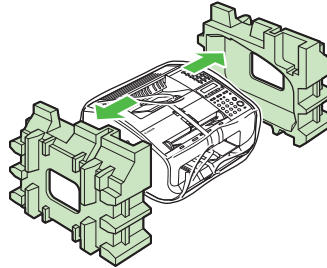
2



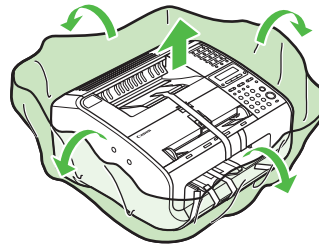
3



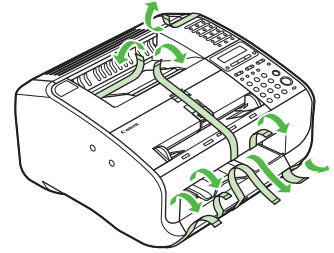
4



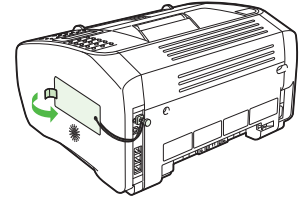
5



6

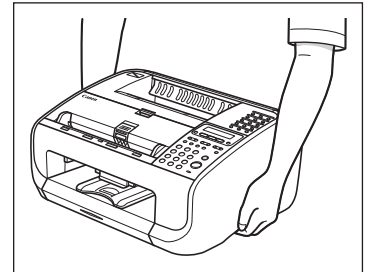


7



NOTE

Always hold the bottom when you lift the machine and lift it carefully, as shown in the illustration below.

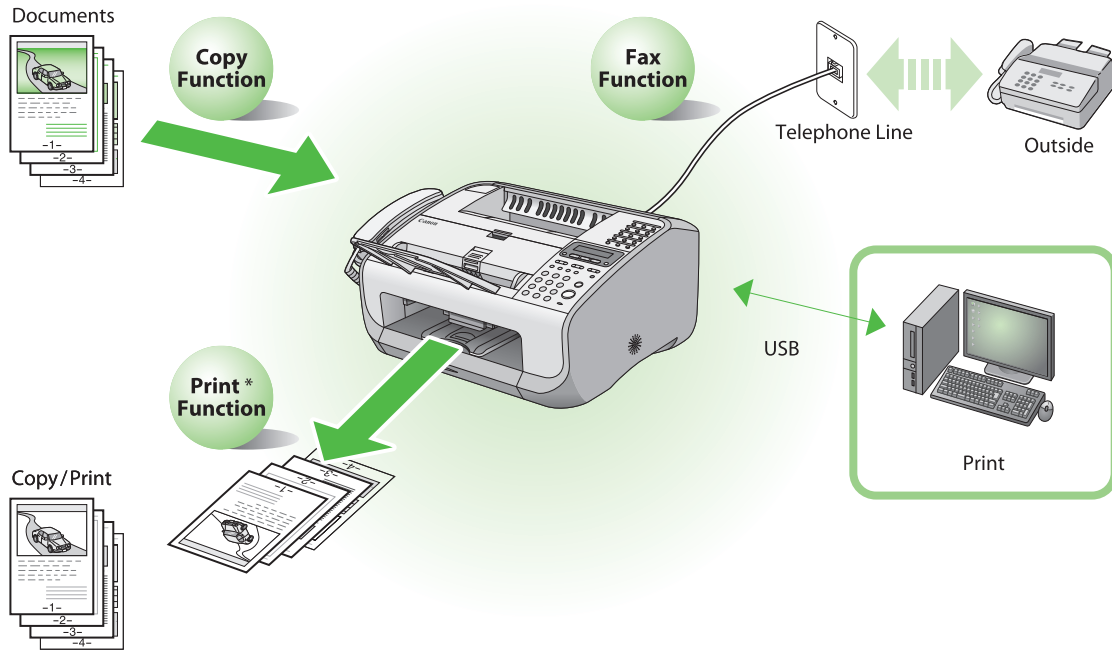


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What You Can Do with the Machine

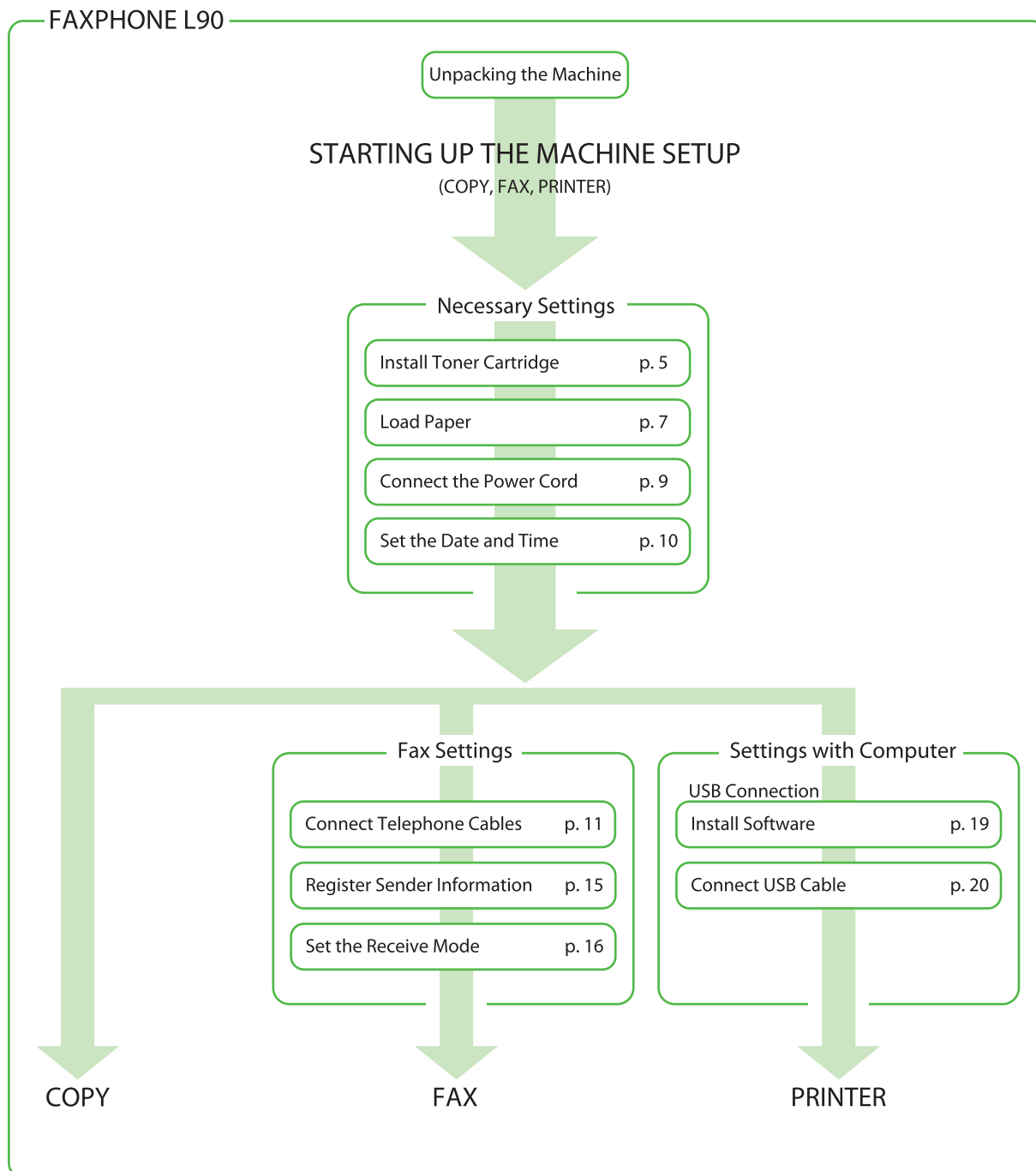
You can use the following functions with FAXPHONE L90.



Find Your Purpose on the Machine

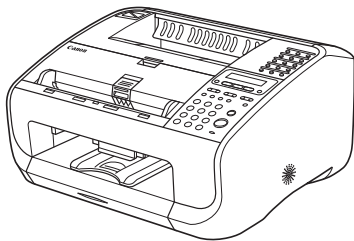
For using each function (FAX, COPY, PRINTER), follow the settings in the flowchart below.

For example, when you use copy function only, follow "Necessary Settings". When you use both copy and fax functions, follow "Necessary Settings" and "Fax Settings".

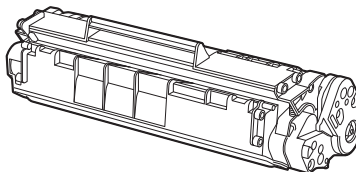


Set Up the Machine

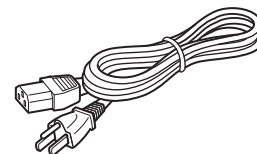
Do You Have Everything?



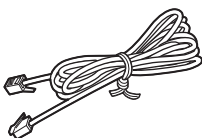
● Machine



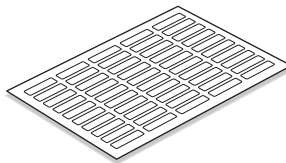
● Toner Cartridge



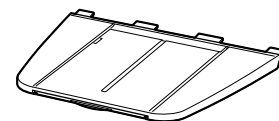
● Power Cord



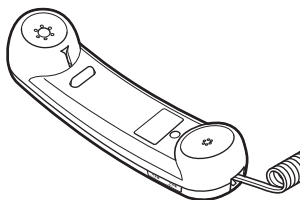
● Telephone Cable



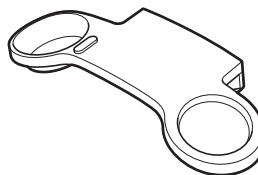
● Destination Labels



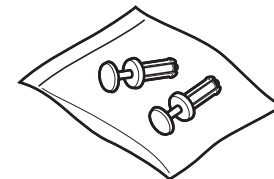
● Document Feeder Tray



● Handset



● Handset Cradle



● Plugs with Pins

- Starter Guide (This Document)
- Basic Operation Guide
- User Software CD
- Limited Warranty Notice
- Registration Card

Manuals for the Machine



- Starter Guide (This Document): Machine set-up and software installation



- Basic Operation Guide: Basic operation features

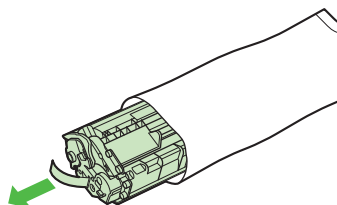


(User software CD)

- Reference Guide: Total operation features

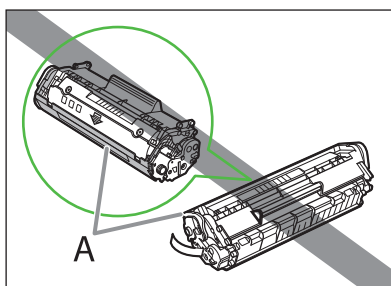
Install Toner Cartridge

- 1** Remove the toner cartridge from the bag.

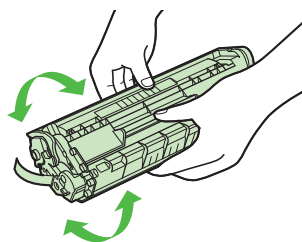


CAUTION

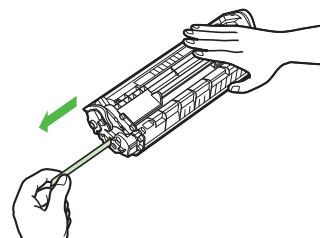
Do not open the drum protective shutter (A).



- 2** Gently rock the toner cartridge several times to evenly distribute the toner inside.



- 3** Place the toner cartridge on a flat surface and pull the seal completely out.

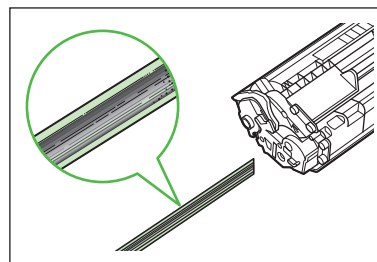


NOTE

Do not pull the seal out at an angle.

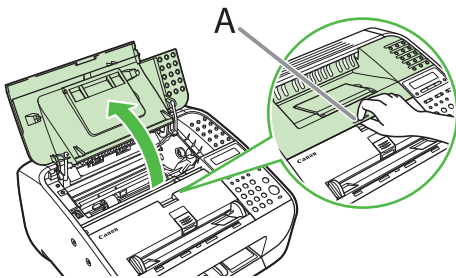
CAUTION

- If toner is adhered on the removed seal, be careful that your hands or clothes do not get dirty from touching the toner.
- If your hands or clothes get dirty from touching the toner, wash them immediately in cold water. Do not use hot water. If you do, the toner may be set permanently.

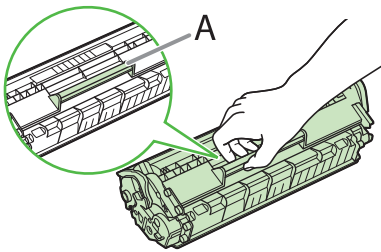


Set Up the Machine

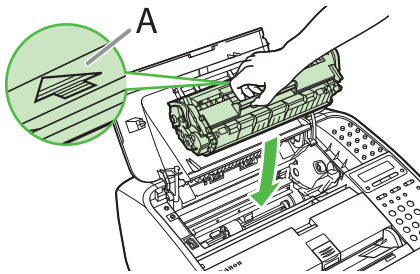
- 4** Open the toner cover by the notch (A).



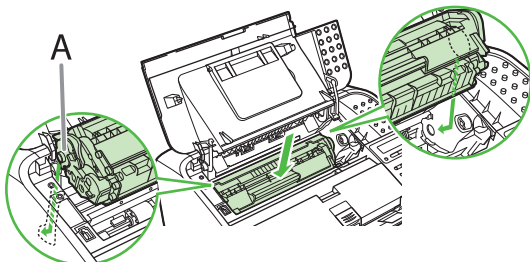
- 5** Hold the toner cartridge by its handle (A).



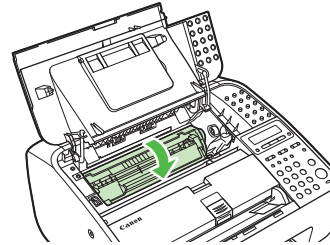
- 6** The arrow (A) on the toner cartridge should be facing away from you and pointing down.



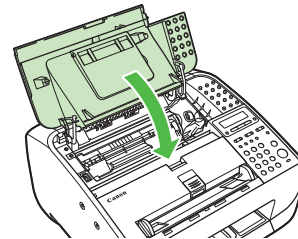
- 7** Insert the toner cartridge so that the guide (A) on the left side of the toner cartridge fits into the groove inside the machine and slide it down parallel to the guide.



- 8** Push the toner cartridge as far as it will go. Make sure it is properly set in the machine.



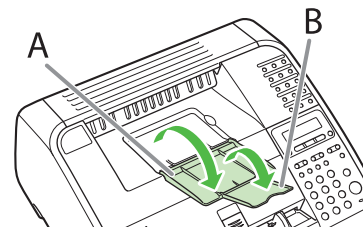
- 9** Close the toner cover.



CAUTION

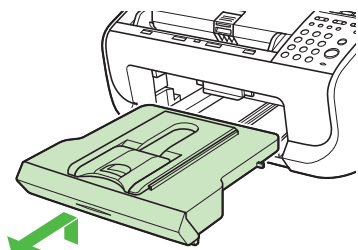
Be careful not to get your fingers caught.

- 10** Open the paper delivery tray (A) and the extension (B).



Load Paper

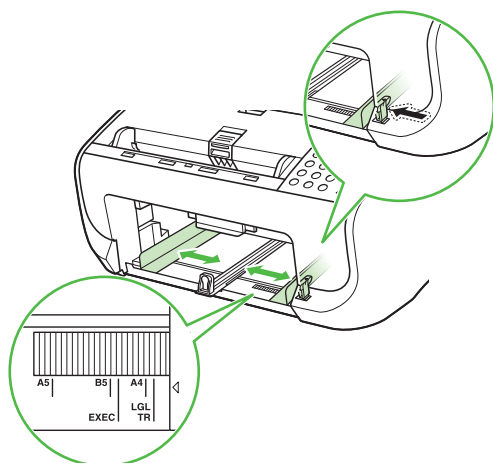
- 1 Lift the paper stack cover and pull it out completely.



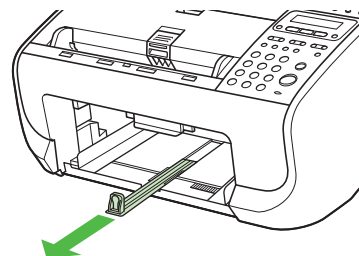
NOTE

Make sure the back end of the cover does not catch the front paper guide.

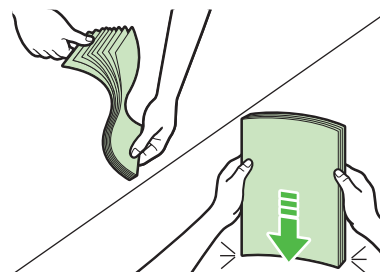
- 2 Pinch and slide the side paper guides to match the size of paper.



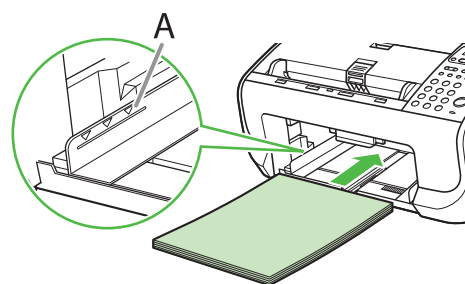
- 3 Pull out the paper guide rail as far as it will go.



- 4 Fan the paper stack and even the edges.



- 5 Insert the paper stack print side up.

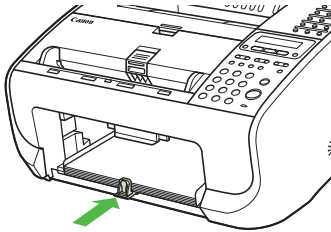


NOTE

Make sure the stack height does not exceed the limit mark (A).

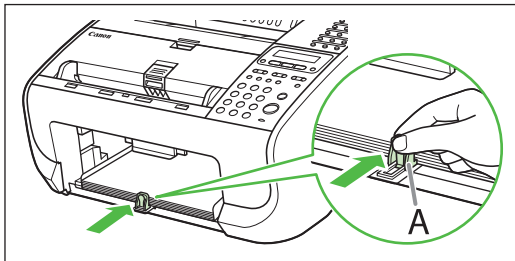
Set Up the Machine

- 6** Push back the paper guide rail to the front edge of paper.

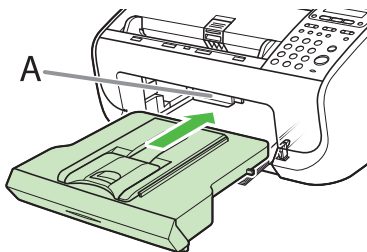


NOTE

- If loading paper shorter than LTR, pinch and slide the front paper guide (A) to match the paper size.
- If loading paper other than LTR, make sure to set the correct paper size in the machine. (See Chapter 2, “Document and Paper,” in the Reference Guide.)



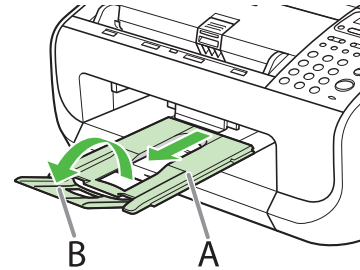
- 7** Insert the paper stack cover.



NOTE

Make sure the back end of the cover does not catch and lower the scanning platform (A).

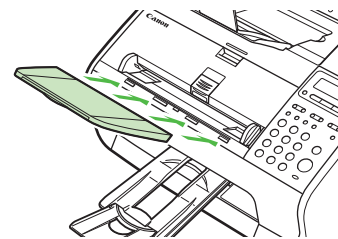
- 8** Pull out the document delivery tray (A) and the extension (B).



CAUTION

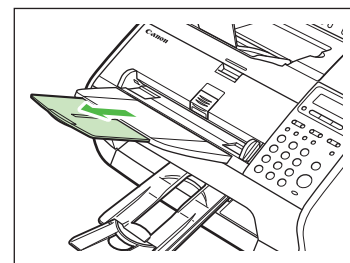
Do not open or close the document delivery tray extension without extending the document delivery tray first.

- 9** Attach the document feeder tray.



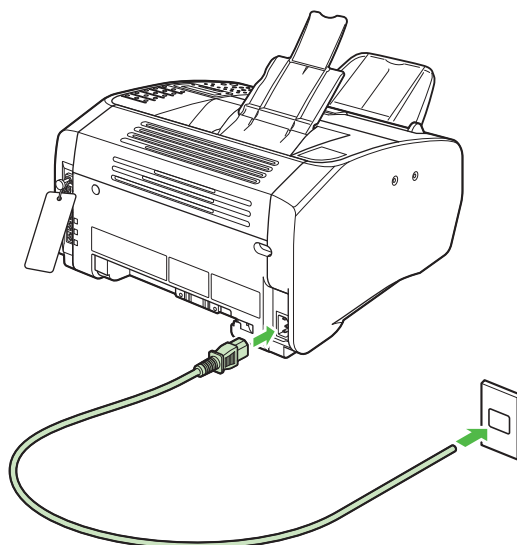
NOTE

If the document you load falls down from the document feeder, extend the document feeder tray extension.



Connect the Power Cord

- 1 Connect the power cord into the rear socket on the back side of the machine and the wall outlet.



- 2 The machine enters the standby mode.

Ex.

12 / 31 / 2007	MON	15 : 50
FaxOnly		STANDARD

What if...

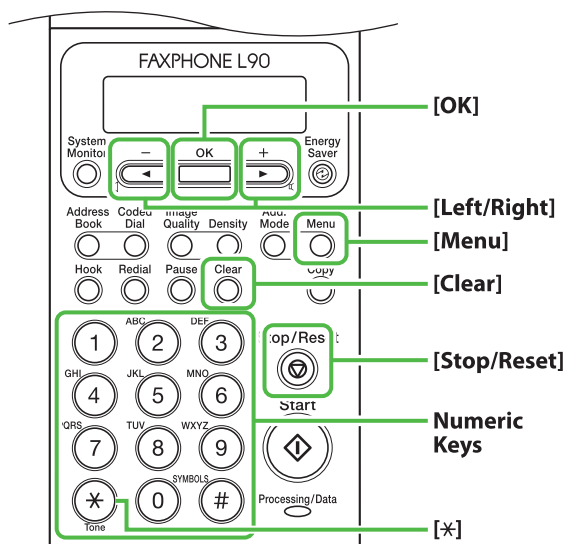
- **The LCD display turned off:**
The machine may enter the sleep mode while you are setting up the machine. Press [Energy Saver] to turn the machine back on and continue the setup.
- **<CLOSE COVER/TONER COVER> is displayed:**
Make sure that the toner cover and scanning platform are closed properly. (See "Install Toner Cartridge," on p. 5.)
- **<SET PAPER AGAIN/SET TONER AGAIN> is displayed:**
Check the installation of the toner cartridge and the placement of the paper. (See "Install Toner Cartridge," on p. 5 and "Load Paper," on p. 7.)

NOTE

Any data stored in the memory, including received fax documents, will be deleted if you unplug the power cord from the machine.

Set the Date and Time

Before using the machine, you **MUST** set the current date and time. The current date and time settings are used as standard timer settings for functions that require them.



● Entering Information

- Numeric keys: Enters numbers.
- [◀] or [▶]: Moves the cursor position.
- [OK]: Confirms the entry.

- 1 Press [Menu].
- 2 Press [◀] or [▶] to select <8 TIMER SETTINGS>, then press [OK].
- 3 Press [◀] or [▶] to select <1 DATE&TIME SETTING>, then press [OK].
- 4 Use the numeric keys to enter the time (in 24-hour/military time format) and date (month/day/year), then press [OK].

Ex.

DATE & TIME SETTING			
15	:	50	
12		31	'07

NOTE

If you accidentally enter an incorrect number, press [◀] or [▶] to move the cursor to the number that needs correcting and overwrite it.

- 5 Press [Stop/Reset] to return to the standby mode.

NOTE

- You can select one of the following three date formats in <2 DATE TYPE SELECT>.
 - <MM/DD/YYYY>
 - <DD/MM/YYYY>
 - <YYYY MM/DD>
- By default, <4 DAYLIGHT SV.TIME> in the <8 TIMER SETTINGS> menu is set to <OFF>. If you want to set <4 DAYLIGHT SV.TIME> in the <8 TIMER SETTINGS> menu to <ON>, see Chapter 1, “Before Using the Machine,” in the Reference Guide.

What if...

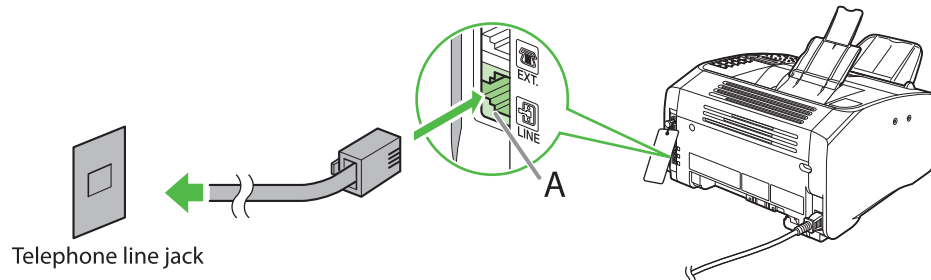
● The LCD display turned off:

The machine may enter the sleep mode while you are setting up the machine. Press [Energy Saver] to turn the machine back on and continue the setup.

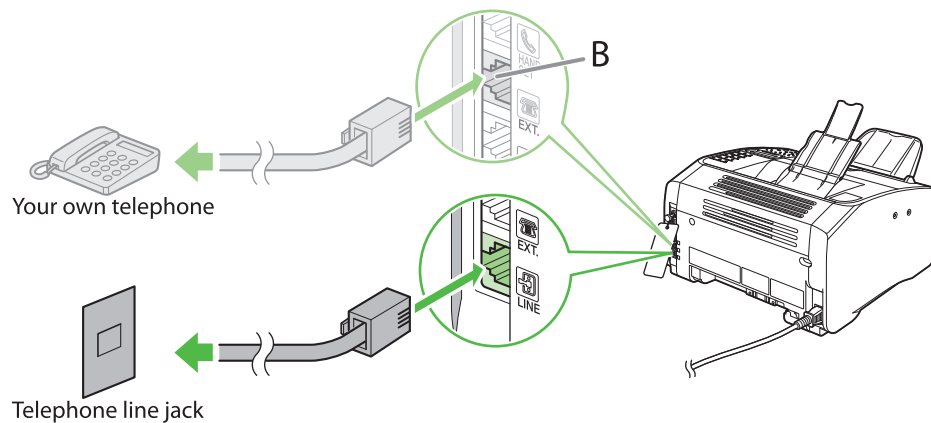
Before FAX Setting

Connect Telephone Cables

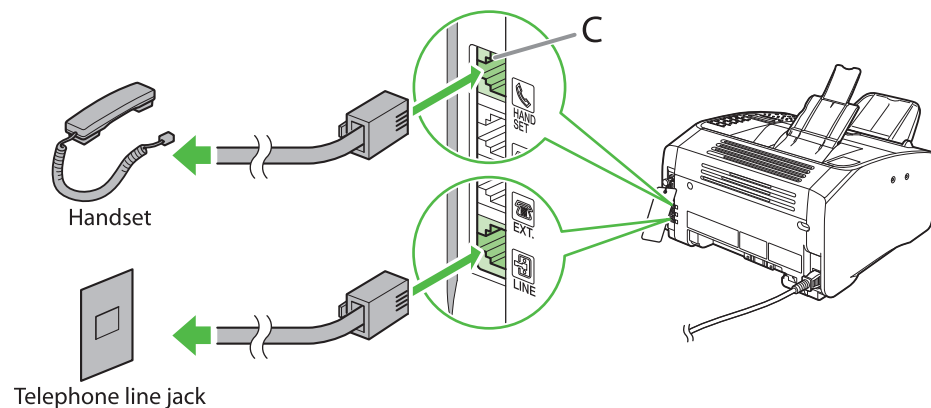
- Connect the supplied telephone cable to the telephone line jack (A) on the back side of the machine and the wall jack.



- If you want to connect your own external telephone or telephone with built-in answering machine, connect it to external device jack (B) on the back side of machine.



- If you want to connect the handset, connect the cable to the handset jack (C) on the back side of the machine.

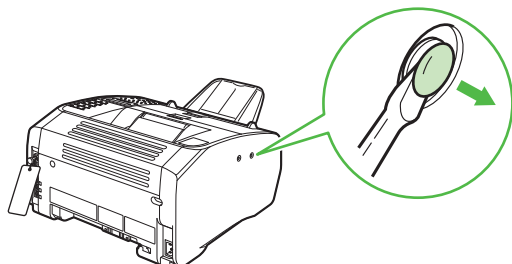


NOTE

External telephone and handset are both available to connect together.

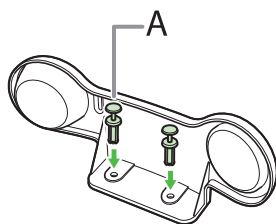
Install Handset

1



Use a screwdriver to remove the covers on the left side of the machine.

2



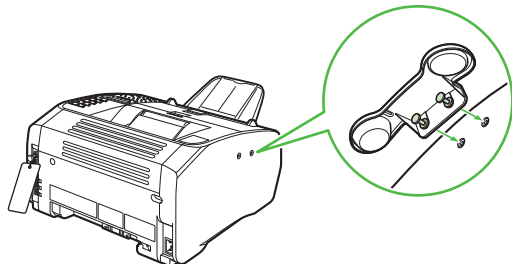
Insert the plugs with pins (A) into the holes on the handset cradle.



NOTE

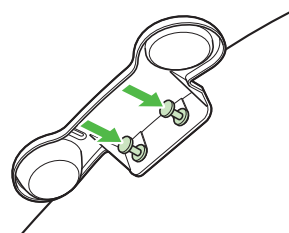
Do not insert the pins all the way into the plugs at this point.

3



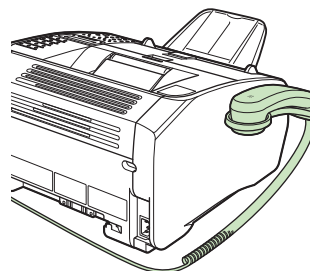
Insert the plugs (with the cradle) into the holes on the machine.

4



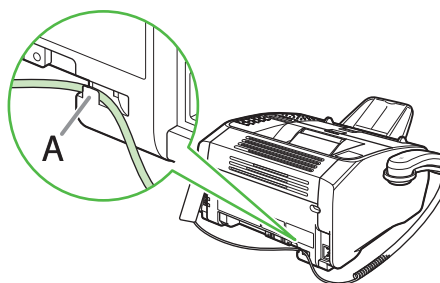
Carefully push the pins into the plugs as far as they will go.

5



Place the handset on the cradle.

6



Hook the handset cable on the retainer (A) at the back of the machine to retain the slack.



NOTE

If using the handset or an external telephone, make sure to set the fax receive mode to <FAX/TEL> or <MANUAL>. For how to set the receive mode, see "Set the Receive Mode," on p. 16.

If Necessary to Use Pulse Dialing

By default, telephone line type on the machine is set to <TOUCH TONE>. If you use tone dialing, skip the following procedure.

If you need to use pulse dialing, follow the procedure below and change the telephone line type setting to <ROTARY PULSE> on the machine.

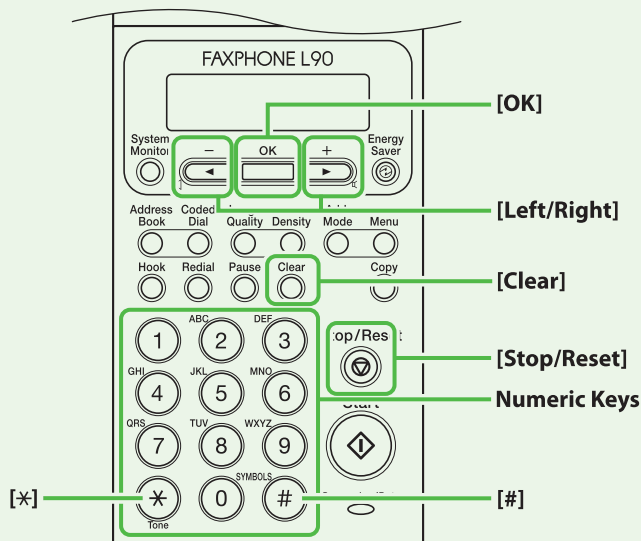
If you do not know the telephone line type you use, contact your local telephone company.

- 1** Press [Menu].
- 2** Press [◀] or [▶] to select <5 FAX SETTINGS>, then press [OK].
- 3** Press [◀] or [▶] to select <2 USER SETTINGS>, then press [OK].
- 4** Press [◀] or [▶] to select <3 TEL LINE TYPE>, then press [OK].
- 5** Press [◀] or [▶] to select the telephone type, then press [OK].
 - <TOUCH TONE>: Tone dialing (Default)
 - <ROTARY PULSE>: Pulse dialing
- 6** Press [Stop/Reset] to return to the standby mode.

Set the Machine for Sending Faxes

Entering Information

Use the following keys to enter information in the machine.



You can enter the following characters in each input mode:

⊛	→[A]	[1]
①		1
②	ABCabc	2
③	DEFdef	3
④	GHIghi	4
⑤	JKLjkl	5
⑥	MNOmno	6
⑦	PQRSpqrs	7
⑧	TUVtuv	8
⑨	WXYZwxyz	9
⑩	0	
⊛#	(space) - . * # ! " , ; : ^ ` _ = / ' ? \$ @ % & + () [] { } < >	#

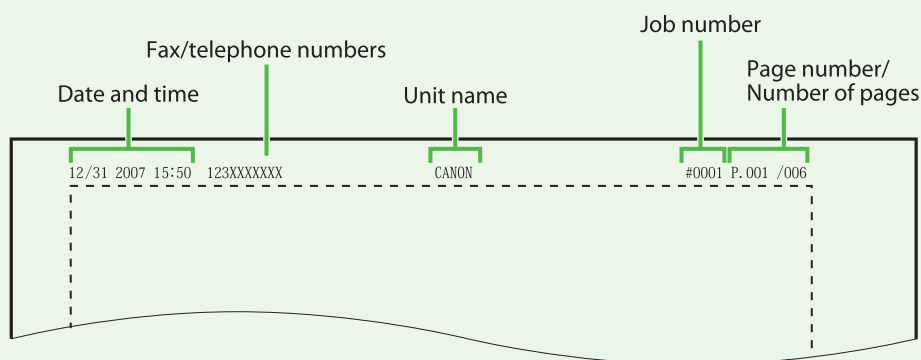
- Use the numeric keys to enter characters.
Press the numeric key repeatedly until the required character appears.
- Press [#] to enter symbols.
- Press [*] to switch between input modes:
 - [A]: Letter mode
 - [1]: Number mode
- Press [◀] or [▶] to move the cursor position.
- Press [Clear] to delete the character at the cursor position. Hold [Clear] to delete the entire entry.

Registering Sender Information

Before sending documents, you MUST register your fax number, unit name, and the current date and time in the machine.

Guidelines for Entering Information

The sender information you register in the machine appears in the header of each page received by your recipient.



- 1 Press [Menu].
- 2 Press [◀] or [▶] to select <5 FAX SETTINGS>, then press [OK].
- 3 Press [◀] or [▶] to select <2 USER SETTINGS>, then press [OK].
- 4 Press [◀] or [▶] to select <1 UNIT TELEPHONE #>, then press [OK].
- 5 Use the numeric keys to enter your fax number (up to 20 digits including spaces), then press [OK]. (For information on how to enter characters, see p. 14.)
- 6 Press [◀] or [▶] to select <2 USER SETTINGS>, then press [OK].
- 7 Press [◀] or [▶] to select <2 UNIT NAME>, then press [OK].
- 8 Use the numeric keys to enter the unit name (up to 32 characters) (your name, company name, etc.), then press [OK]. (For information on how to enter characters, see p. 14.)
- 9 Press [Stop/Reset] to return to the Standby mode.

Ex.

```
UNIT TELEPHONE #
1 2 3 X X X X X X X _
```

Ex.

```
UNIT NAME [ A ]
C a n o n
```



NOTE

You can enter a space, -, and + by pressing [#] key in [1 unit telephone #].

What if...

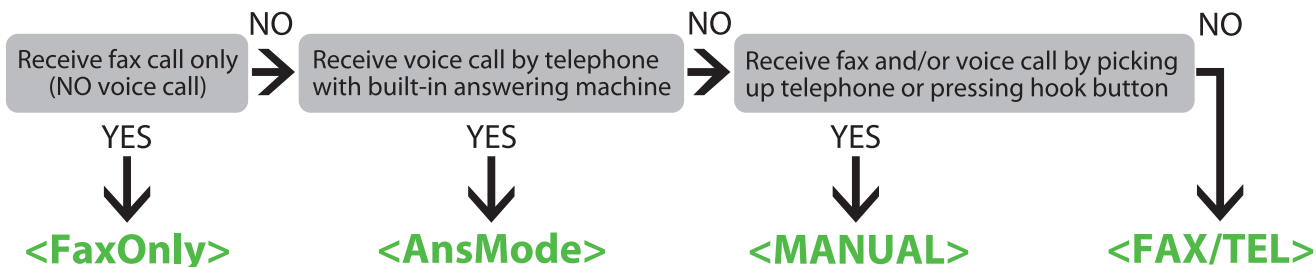
● The LCD display turned off:

The machine may enter the sleep mode while you are setting up the machine. Press [Energy Saver] to turn the machine back on and continue the setup.

Set the Machine for Receiving Faxes

Select the Receive Mode that Suits Your Needs

The receive mode determines how the machine responds to incoming faxes and voice calls. Select the mode which is most suitable for you from the chart below. For details, see “About the Receiving Modes,” on p. 17.



NOTE

- The remote reception function is useful when the receive mode is set to <MANUAL> and connected to an external telephone. You can receive faxes by picking up the external telephone and pressing a two-digit remote reception ID (the default setting is 25). For details, see Chapter 3, “Sending and receiving” in the Reference Guide.
- Your telephone with built-in answering machine or answering machine must be connected directly to the machine for <AnsMode> to work. (See “Connect Telephone Cables,” on p. 11.)
- The external telephone must be connected to the machine for <FAX/TEL> or <MANUAL> to work. (See “Connect Telephone Cables,” on p. 11.)
- By default, <FaxOnly> is selected in <1 RX MODE>. If external telephone is connected to the machine and receives a fax or voice call, the external telephone rings. You can answer the voice call while the external telephone is ringing. For incoming ring to be disabled, press [Menu] → <5 FAX SETTINGS> → <4 RX SETTINGS> → <3 INCOMING RING> then select <OFF>.
- Voice mail is not supported with <AnsMode>.
- DRPD (Distinctive Ring Pattern Detection) service assigns two or more telephone numbers with distinctive ring patterns to a single telephone line, allowing you to have both a fax number(s) and a telephone number(s) using only one telephone line. Your fax will automatically monitor incoming calls and based on the ring pattern, will let you know if the call is a fax or voice call. Set the fax ring pattern that matches the pattern assigned by your telephone company. Contact your telephone company for availability.

Set the Receive Mode

- 1 Press [Menu].
- 2 Press [◀] or [▶] to select <5 FAX SETTINGS>, then press [OK].
- 3 Press [◀] or [▶] to select <1 RX MODE>, then press [OK].
- 4 Press [◀] or [▶] to select the receive mode, then press [OK].

- 5 Press [Stop/Reset] to return to the standby mode.

What if...

● The LCD display turned off:

The machine may enter the sleep mode while you are setting up the machine. Press [Energy Saver] to turn the machine back on and continue the setup.

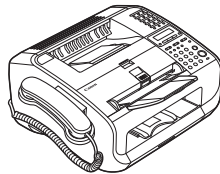
About the Receiving Modes

<FaxOnly>

Receives faxes automatically. When you use only the fax function, select this mode without connecting to the external telephone.

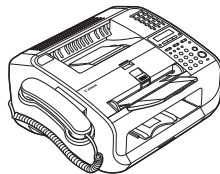
● Upon Receiving FAX

The machine receives faxes automatically.



● Upon Receiving VOICE CALL

The machine does not respond.

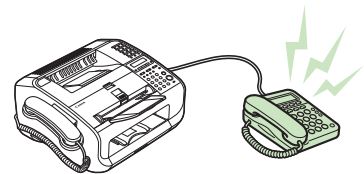


<AnsMode>

Receives faxes automatically and routes voice calls to the telephone with built-in answering machine.

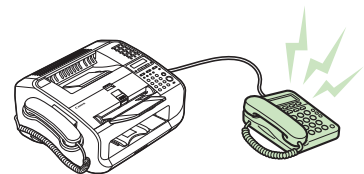
● Upon Receiving FAX

The telephone with built-in answering machine rings and the machine receives fax automatically.



● Upon Receiving VOICE CALL

The telephone with built-in answering machine rings and records voice messages.



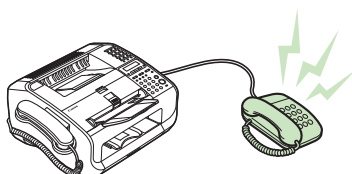
<MANUAL>

Rings for every call, whether it is a fax call or a voice call. For a fax call, you have to manually activate reception of the fax.

● Upon Receiving FAX

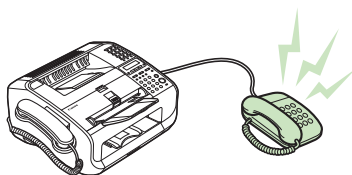
The external telephone rings.

To receive the fax, you can either pick up the receiver and press [Start] key or press [Hook] key and press [Start] key. Alternatively, you can use the remote reception function through the external telephone.



● Upon Receiving VOICE CALL

The external telephone rings. Answer the call.

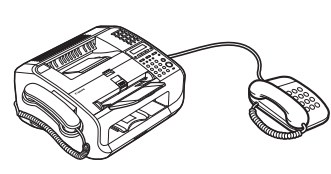


<FAX/TEL>

Automatically switches between fax calls and voice calls. Receives faxes automatically and the machine rings for voice calls.

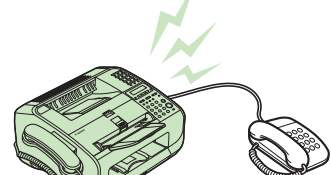
● Upon Receiving FAX

The machine receives fax automatically.



● Upon Receiving VOICE CALL

The machine rings. Answer the call.



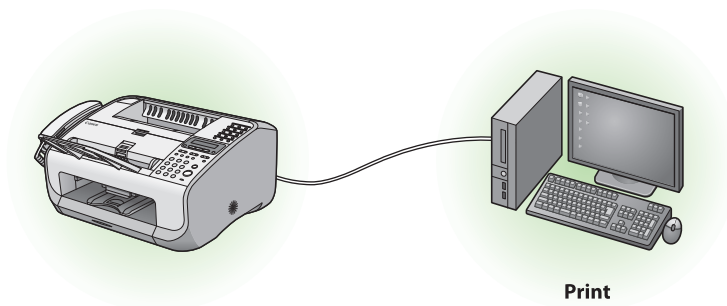
Software Settings with Computer

Connection Between Computer and the Machine

USB Connection (For details on how to set up, see p. 19.)

You can print the documents sent from a computer.

For details on printing documents, see Chapter 5, "Printing," in the Reference Guide.



System Requirements

Microsoft Windows 2000

CPU: Intel Pentium/133MHz or faster
Memory: 128MB or more

Microsoft Windows XP

CPU: Intel Pentium/Celeron series
300MHz or faster
Memory: 128MB or more

Microsoft Windows Server 2003

CPU: Intel Pentium/Celeron series 133MHz or faster
Memory: 128MB or more

Microsoft Windows Vista

CPU: Intel Pentium 800MHz or faster
Memory: 512MB or more

About User Software CD

Driver



UFR II LT Driver

The Canon UFR II LT printer driver enables you to print from any application software to the machine. Taking full advantage of your PC's processing power to compress the print data, this driver executes the high-speed data processing.

Manual

Reference Guide

Reference Guide consists of total operation features, system manager settings, reports and lists, and troubleshooting.

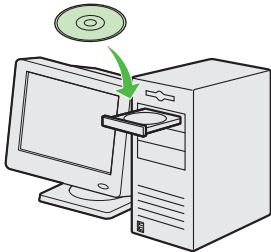
USB Connection

Before Installation

- Do not connect the USB cable before installing the software. If you connect the USB cable before installing the software and the Found New Hardware Wizard screen appears, click [Cancel].
- For Windows 2000/XP/Server 2003/Vista, logon as Administrator to install the software.
- Make sure the machine is turned on before connecting the USB cable.
- On the screen shown at each step, click on the circled button to proceed.
- The machine does not come with a USB cable.

Installation Procedure

1



2

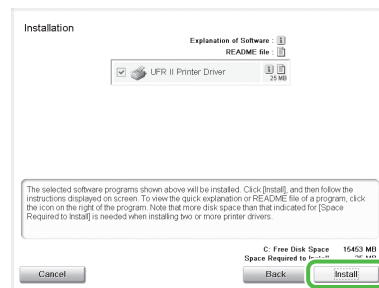


If the UFR II CD-ROM Setup screen is not displayed, click [start] on the Windows task bar → [My Computer].

Windows Vista: click [start] on the Windows task bar → [Computer].
Windows 2000: double-click [My Computer] on the Windows desktop.

Open the CD-ROM icon, then double-click [MInst] ([MInst.exe]).

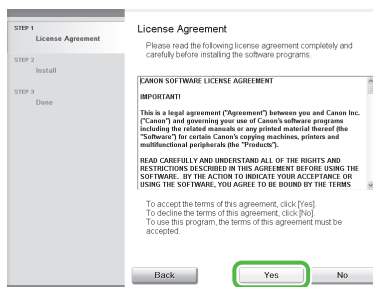
3



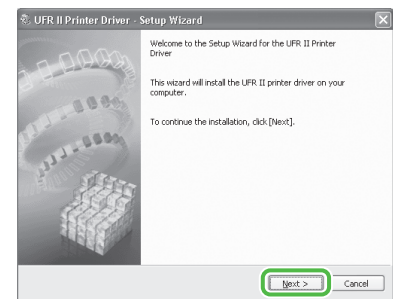
NOTE

If the disk space is insufficient to install the software, an error message is displayed. Free the disk space, and then try again.

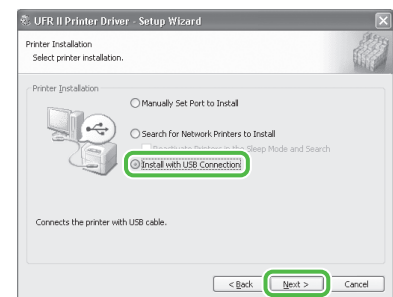
4



5



6



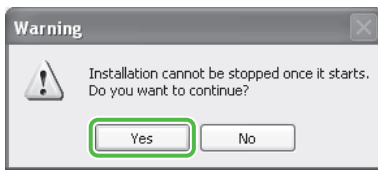
Select [Install with USB Connection], click [Next>].



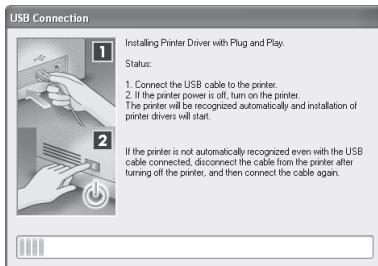
NOTE

The machine only supports [Install with USB Connection].

7

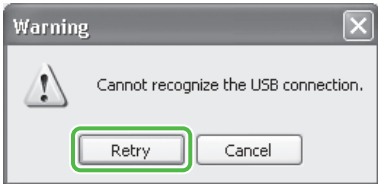


8



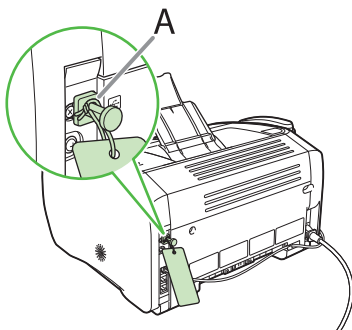
Complete steps 9 and 10 before the progress bar in the screen is full.

NOTE



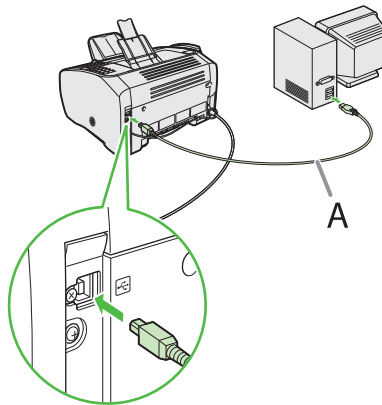
If the dialog box shown above appears, press [Retry] to continue the installation.

9



Remove the attachment (A) which covers on the USB port on the back of the machine.

10

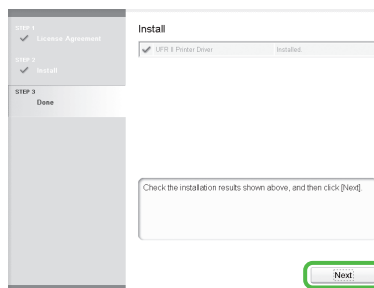


Connect the machine and your computer with a USB cable (A).

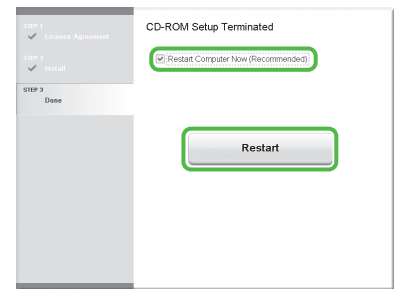
NOTE

- If the Found New Hardware Wizard appears, click [Cancel] and continue the installation.
- USB cable not included.

11

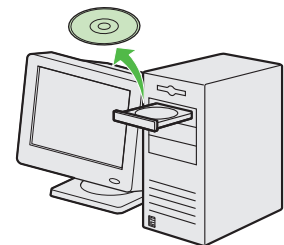


12



After checking [Restart Computer Now (recommended)] button, you can restart your computer by clicking the [Restart] button.

13



You have now completed installation.

Checking the Installation

Check if the driver is installed successfully and if this machine has been set as default printer.

**NOTE**

If the name of your machine is selected on the [printer] screen from an application, it is set as default printer.

1 Open the [Printers and Faxes] folder (Windows 2000: the [Printers] dialog box).

Windows XP/Server2003: Click [start] on the Windows task bar → select [Printers and Faxes].

Windows Vista: Click [start] on the Windows task bar → select [Control Panel] → [Hardware and Sound] → double-click [Printer].

Windows 2000: [Start] → [Settings] → [Control Panel] → double-click [Printers].

Make sure the corresponding printer driver icon is displayed.

2 Set as default printer.

Click the printer icon of this machine. Click [Set as Default Printer] from the [File] menu.

Uninstallation Procedure

Before uninstallation, make sure of the following:

- You have the installation software available for installation.
- No application is running on your computer.

NOTE

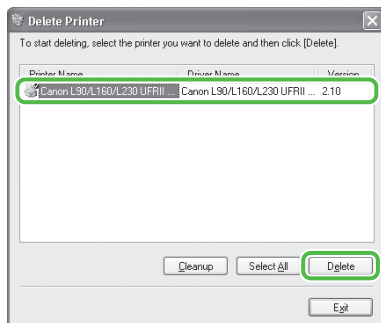
- For Windows 2000/XP/Server 2003/Vista, logon as Administrator to uninstall the software.
- If you want to remove the manuals installed from [Easy Installation], you can manually uninstall them by selecting the [Additional Software Programs] on the UFR II CD-ROM Setup screen and click the [Uninstall].

Uninstalling the UFR II LT Driver

- 1 Click [start] on the Windows task bar → [(All) Programs] → [Canon Printer Uninstaller] → [UFR II Printer Driver Uninstaller].

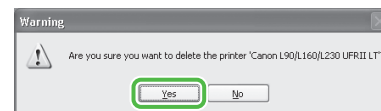
The [Delete Printer] dialog box appears.

- 2 Select [Canon L90/L160/L230 UFR II], then click [Delete].

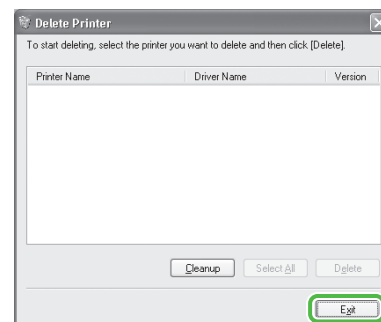


- 3 Click [Yes].

Uninstallation proceeds and the next dialog box appears.



- 4 Click [Exit].



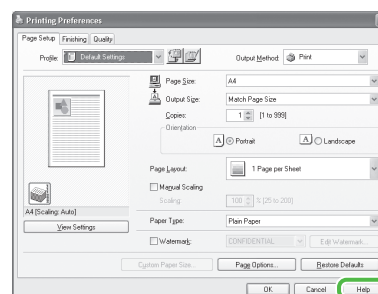
NOTE

Restart your computer if asked to do so.

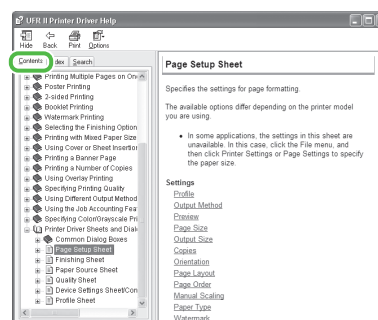
Using Online Help

The user software CD includes programs (driver software and application software) which the supplied instruction guides do not cover. When you use such programs, refer to the online help and context sensitive help following the instructions below.

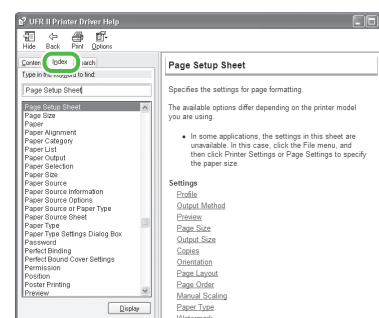
You can locate additional help in the online help file provided with the driver software. In the [Properties] dialog box, you can click [Help] to display information about every feature and option in the drivers.



In the help dialog box, you can click [Contents], then double-click your desired title to display information.



In the help dialog box, you can click [Index], then double-click your desired keyword in the list to display information. To search the desired keyword quickly, enter a keyword in the upper text box. The nearest keyword is located in the list below.



Contacting Service Center

When you have a problem with your machine and you cannot solve it even if you refer to the manuals or online help, please contact our Canon Authorized Service Facilities or the Canon Customer Care Center at 1-800-828-4040 between the hours of 8:00 A.M. to 8:00 P.M. EST for U.S.A. and 9:00 A.M. to 8:00 P.M. EST for Canada Monday through Friday and 10:00 A.M. to 8:00 P.M. on Saturday.

Canadian customer support is available on-line at www.canon.ca or by calling 1-800-652-2666 Monday through Friday from 9:00 A.M. to 8:00 P.M. EST.

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